

## METHODS FOR EARNING CONTINUING EDUCATION DIETITIANS

Type of Educational Activity	Procedure/Definition
<b>PRIOR APPROVED PROGRAMS</b>	<b>SPONSOR OR LICENSEE SUBMITS APPLICATION FOR PRIOR APPROVAL AT LEAST 3 WEEKS PRIOR TO THE PROGRAM.</b>
Workshops, meetings, seminars, conferences, etc.	The department reviews educational activities for content, objectives and clock hours. Sponsor gives licensee verification of attendance, program approval number and hours attended.
<b>LONG TERM CE SPONSORSHIPS</b>	
<a href="http://www.kdheks.gov/hoc">www.kdheks.gov/hoc</a>	Check this site for lists of KDHE approved sponsorships and prior approved CE programs.
<b>OTHER PROGRAMS</b>	
National Meetings	CE credit for individual program sessions if verified by sponsor, OR five hours CE credit for national conferences if verified by sponsor but without breakdown of sessions.
Conferences, seminars, workshops not prior approved.	Multi-session or concurrent sessions must be individually verified by the sponsor attesting to the maximum hours attended. Licensees must maintain proof of attendance, course content, objectives and agendas.
Preparation and presentation of a new seminar, lecture or workshop.	Two (2) clock hours of continuing education may be awarded for each hour of contact between presenter and audience. Clock hours are prorated if presentation has more than one instructor. Hours may be awarded for same presentation one time only.
College courses from an accredited college or university	For Credit: 1 semester credit hour = 15 clock hours      For Audit: = 8 clock hours 1 trimester credit hour = 14 clock hours                      = 7 clock hours 1 quarter credit hour = 10 clock hours                      = 5 clock hours
Self-study, audio tape, video tapes, study kits	Clock hours are determined by sponsor. Licensees must maintain course content, objectives and proof of completion.
Poster sessions	One clock hour of continuing education may be awarded for verification of six poster sessions. Maximum of two clock hours per renewal period.

Educational activity must be related to practice of dietetics as defined by KSA 65-5902(d)

CDR record or registration receipt is not acceptable as verification of attendance at a continuing education activity.

Educational activity shall be in the practice of dietetics to update knowledge, techniques and shall NOT be a part of the dietitian's job responsibilities.

Clock hours shall not carry over to following renewal periods.

Clock hours are awarded in full hour or half hour sessions only.

"Meeting" means conference, convention, workshop, seminar, etc., but excludes such activities as business, committee, or work related meetings, etc.

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